

## Required Financial Information

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All entering recruitment agencies and recruitment process outsourcing organisations must attest that their companies have been in business under their current names precisely and have not been involved in insolvency proceedings (for instance pre-package arrangements) within the last three years. Entrants will have been in business and started trading no later than 30 June 2017 (Except for the Best New Agency category)

Further, agencies must verify that they have not lost or had any licences removed (e.g. Gangmasters Licensing Authority), been convicted in courts of law/tribunals for malpractice or poor treatment of employees or temporary workers/contractors, or been subjected to penalties/disciplinary action by a government organisation or a trade body for practices related to agency operation, between 2017 – 2020.

Please also answer the following questions to support the validity of your entries:

- 1) Enter the end of your financial year (mm/yyyy)\*
- 2) Company number (Companies House)\*
- 3) Sector/s in which the organisation operates\*
- 5) Total number of company/agency staff\*
- 6) Total number of support staff\*
- 7) Type of company ownership (please choose from the following)\*
  1. Partnership
  2. Owner-operated limited company
  3. Privately-owned limited company
  4. Division of limited company
  5. Division of PLC
  6. Subsidiary of limited company
  7. Subsidiary of PLC
  8. PLC
  - Other

### 8. Gross Company Turnover

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\*Last year (Last full financial year)

\*Previous Year (Previous full financial year)

### 9. Parent/Group Turnover (If applicable)

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Last Year (Last full financial year)

Previous Year (Previous full financial year)

### 10. Turnover from Category

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Category name

\*Last Year (Last full financial year)

\*Previous year (Previous full financial year)

## **11. Company Profit Before Tax**

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\*Last year (Last full financial year)

\*Previous year (Previous full financial year)

## **12. Parent/Group Profit Before Tax (if applicable)**

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Last Year (Last full financial year)

Previous Year (Previous full financial year)

## **13. Company Net Assets**

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\*Last year (Last full financial year)

\*Previous Year (Previous full financial year)

## **14. Parent/Group Net Assets (If applicable)**

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Last Year (Last full financial year)

Previous Year (Previous full financial year)

## **15. Total Staff (FTE)**

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\*Last year (Last full financial year)

\*Previous Year (Previous full financial year)

## **16. Fee Earning Staff (FTE)**

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\*Last year (Last full financial year)

\*Previous Year (Previous full financial year)

## **17. Income Per Head (£m/FTE)**

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\*Last year (Last full financial year)

\*Previous Year (Previous full financial year)